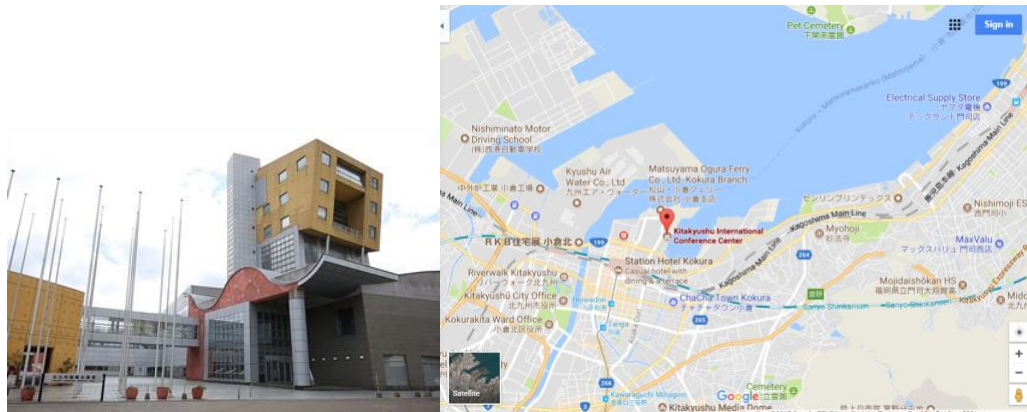


## INFORMATION FOR PARTICIPANTS

### THE VENUE

#### KITAKYUSHU INTERNATIONAL CONVENTION CENTER



### HOW TO GET TO Kitakyushu International Convention Center:

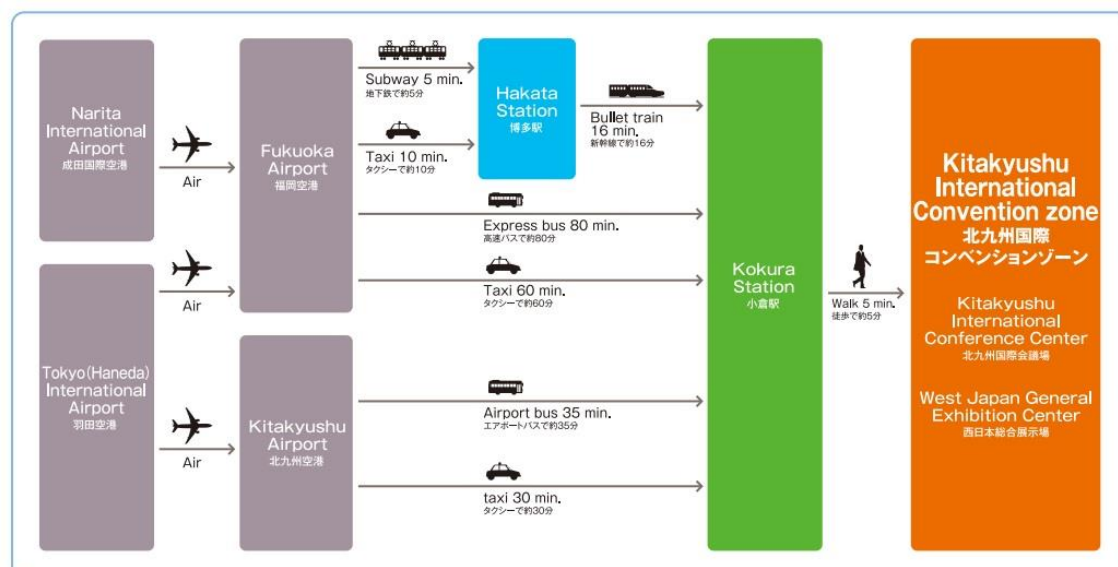
The Kitakyushu International Conference Center is located 5 minute walk from JR Kokura Station and 1.4 Km from the City Center.

Address: 3-9-30, Asano, Kokurakita-ku, Kitakyushu-shi, Fukuoka

Tel.: +81-93-541-5931

URL: <http://www.convention-a.jp/language/english.html>

GPS coordinates: 33°53'24.7"N 130°53'17.8"E



## Getting to Kitakyushu International Conference Center(KICC)



## REGISTRATION

The registration will be open on Sunday, January 28th from 4,00 PM to 5,00 PM on 3<sup>rd</sup> floor and on Monday, January 29th from 8,00AM to 8,40 AM on 2<sup>nd</sup> floor.

## WELCOME DRINK

Welcome drink will take place on Sunday, January 28th starting at 5,00 PM at Room 32 on the 3<sup>rd</sup> floor. All conference attendees are invited to this reception as a chance to meet and renew relationships with colleagues. Drinks will be provided free of charge.

## INFORMATION POINT

The information point will be located on Waiting Room 3, on 2<sup>nd</sup> floor.

## COFFEE BREAKS

Coffee will be served during the morning and afternoon breaks. Please, check the AP HOPV 18 Conference Program for exact time. Coffee will be served at the Subfoyer at the 2<sup>nd</sup> Floor.

## EXHIBITION AREA

Sponsor's booths area will be at the Subfoyer at the 2<sup>nd</sup> Floor and will be available during the full conference.

## LUNCH

Lunch service is not included. There are several places near venue; please, select at your convenience. Punctually in afternoon sessions is a must.

### Suggestions nearby:

*Ichigan Shinryu*, 3-8-1 Asano, Kokura Kita-Ku, Kitakyushu.

*Flamingo Café*, 3-8-1 Asano, Kokura Kita-Ku, Kitakyushu.

*Passo Del Mare*, 3-9-30 Asano, Kokura Kita-Ku,| West Japan General Exhibition Center 2F, Kitakyushu.

## INTERNET ACCESS / WIFI

Kitakyushu International Conference Center provides you a wireless access to the Internet. All conference attendees may use internet by bringing their own laptops into all conference rooms.



## CLOSING

Closing will take place at the International Conference Room on the 2<sup>nd</sup> Floor.

## LUGGAGE

Please avoid entering the conference room with any luggage.

## PROGRAMME

A programme hard copy will be hand over to all the attendees, even so, last minute changes will be announced onsite before the Conference Plenary Lectures.

## ORAL CONTRIBUTIONS

Standard Audio Visual Package: LCD projector, screen, laser pointer and wireless lapel microphone, wireless microphone for the chairman and wireless microphone for questions.

Presentation Times: Contributed presentations are scheduled for 15 minutes (12 minutes talk + 3 minutes questions); Invited Speakers are scheduled for 30 minutes (25 minutes talk + 5 minutes question). The organization wants to encourage the conferences debates and questions, therefore it is necessary to strictly respect the time for discussions.

Speaker Preparation: The presenters will be able to check the presentation on-site no later than the "break" immediately preceding the scheduled presentation. Break, in this sense, is the period of time before the first morning talk and during the lunch break. Please come with sufficient time in advance. Authors must provide to the AV assistant a USB memory with the presentation or bring their own laptop.

Audio Visual Assistance: There will be an AV assistant in the room to assist you if any problem arises.

## POSTER CONTRIBUTIONS

The viewable size of the poster board is width 80 cm and height 100 cm. Poster sessions will take place on Monday, February 29<sup>th</sup> from 5:30PM to 7:00PM at Room 11 at the 1<sup>st</sup> Floor. Attendees can preview the posters during the morning before the first poster session. Each participant will have a place on the poster board with their reference on it. Authors need to be present at their posters for discussion with attendees during the session. Please contact the organization staff if you need help when hanging your poster. Please avoid poster activities while conferences are active in the main room.

Poster room will be available for setting up activity from Monday, January 29<sup>th</sup> at 1.00PM.

## GENERAL ROOM

The General Talks G1, G2 and G3 will take place at the International Conference Room on 2<sup>nd</sup> Floor.

## PARALELL ROOMS

Paralell Sessions in the afternoon will all take place at the 2<sup>nd</sup> Floor.

A Sessions will take place at the International Conference Room.

B Sessions will take place at Room 21, right side.

C Sessiona will take place at Room 21, left side.

## INVOICE

Invoices can be downloaded from the AP-HOPV18 website. Please go to your account and then to "User Menu". You will find a section entitled "My Documents" from where you can download these documents.

## CERTIFICATE

The Certificate will be sent directly to your email once the conference has finished and the organization has checked that you have attended the meeting.

## SOCIAL DINNER

Social dinner will take place on 2018 January 29th at the Rihga Royal Hotel Kokura at 8:00PM.

Address: 2-14-2 Asano, Kokurakita-ku, Kitakyushu, Fukuoka 802-0001  
Phone: +81 (0)93-531-1121

It will be mandatory to book tickets before January 10. On site tickets purchase option based on availability. Vegan options offered.

Tickets: To buy tickets you need to be logged in our web ([www.nanoge.org](http://www.nanoge.org)). Then access your personal area (on the top right corner of the screen) and visit the section 'My events', choose 'AP-HOPV18' and then on the top left you'll see the section 'My tickets' where you'll be able to purchase tickets for the social dinner.

How to arrive from Conference venue: 6 minutes' walk distance.

Please check the following map for orientation.

